

**Ohio Academic Advising Association
Executive Board Meeting
Minutes
December 11, 2009**

Location: Virtual meeting at 9:00 a.m.

Present Board Members:

- Daniel Dakin, President (Wright State University)
- Susan Spacht, Treasurer (Sinclair Community College)
- Dodie Munn, Secretary (Sinclair Community College)
- Kelly Conkle, 4-Year Private Institution Rep (Lourdes College)
- Jennifer Wells, 4-Year Public Institution Rep (Wright State University)
- Dana Roof, Regional/Community/Technical Institution Rep (Owens Community College)
- Nancy Roadruck, Region V State Liaison for NACADA (University of Akron)

Executive Board Minutes

- **November 6, 2009 Board Minutes** – Approved with a minor change.

OLD BUSINESS:

Donation to NACADA Region V Conference

- Second motion given to donate \$100 to this event in April 2010.

OCPA Annual Conference (January 28-29, 2010)

- Second motion given to hold the January 2010 Board meeting at this conference on January 28th at 3 pm (prior to the Meet & Greet session).
- Second motion given to host an OHAAA Meet & Greet session from 4:30-6pm on January 28th.
- Second motion given to offer a one-year OHAAA membership in the Silent Auction.
- Second motion given to order two \$100 food items and drinks for the Meet & Greet session.

Spring Regional Seminar (March 12, 2010)

- Location: Lourdes College.
- Due to time constraints, time, cost and speakers tabled for further discussion. Kelly and Dana will continue to identify speakers (discussed limiting it to three speakers).

12/11/09

- Theme: TBD
- Food: \$4.75/person for breakfast (bagels, cinnamon rolls, yogurt, fruit, coffee/tea/water/juice); \$4.50-5.00/person for lunch (taco bar) or \$4.75/person for soup & salad bar and cookie.
- Hotels & directions to be handled by Kelly (more information to come at next board meeting).

Annual Conference (June 18, 2010)

- Theme: TBD.
- Keynote speaker: still being researched.
- Menu – breakfast to be the Buckeye Break (\$13.50/person) and Plated Sandwiches/Salads for lunch (3-4 options offered at \$11.99/person) approved.
- All other items associated with this event were tabled.

Other

- OHAAA Mugs – Dan presented several different styles
 - 3 votes for the two-toned mug
 - 1 vote for the marble ironstone mug
 - No final vote on which version we will be selecting and ordering.

Board Member Reports - All were tabled due to time constraints.

NEW BUSINESS: None.

Adjourned at 12:15 p.m.

NEXT MEETING: January 28, 2010 (OCPA Annual Conference) at the Doubletree Hotel (175 Hutchinson Avenue in Worthington, OH 43235) at 3:30 p.m.

Respectfully submitted,

Dodie Munn
Secretary