

CALL FOR PROPOSALS



Academic Advising: A Corner Stone of Student Success

**The Ohio Academic Advising Association
14th Annual Conference
Columbus, Ohio
June 18 2010**



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The Ohio Academic Advising Association
14th Annual Conference

Academic Advising: A Corner Stone of Student Success
Friday, June 18, 2010 The Fawcett Center Columbus, Ohio

The Executive Board of the Ohio Academic Advising Association invites you to present at the 14th Annual OHAAA Conference, *Adventures in Advising!*

Who Should Submit a Proposal Application?

We earnestly encourage novice as well as experienced presenters. Advisors, administrators, faculty, counselors, career development specialists, researchers, graduate students—we want to hear from you!

Proposal Criteria

Submissions should include:

- Proposal Cover page (see attached)
- Presentation Description ~ 200 words or less describing the issues you will address
- Presentation Summary ~ 60 words or less, to be printed in the conference program

Proposals may be submitted via US Postal Service, Fax or Email.

Session Format Types

Concurrent sessions cover current issues in academic advising. Some are based on research, some on individual program results, some are developmental, and others are theoretical. The presentation format may be mostly lecture with questions and discussion following, or a discussion session which is more informal.

Round-Table Discussions will begin with an overview of the topic by one or more presenters and continue with interactive, small group discussion around a central theme. The discussion will be facilitated by the presenters to ensure time for reporting to the group at large.

Panel Sessions will team two or three presenters into one session coordinated by an assigned moderator. The individual presentations will be about 10 minutes each, with time for questions at the end.

Poster Sessions are a visual, interactive format allowing one-on-one discourse with colleagues.

Evaluation Criteria

Proposals and abstracts will be reviewed by the OHAAA Executive Board members, using these criteria:

- Clearly stated purpose and objectives
- Timeliness of the subject matter
- Creativity in an approach to a situation or in ways to manage it
- Adaptability of ideas to a variety of institutional settings

Important Dates to Remember

The deadline is **April 2, 2010**. Proposals received after that date will be reviewed on a space available basis. Early submissions are appreciated.

Tips to Remember

- Due to budgetary considerations, it is not possible to offer either an honorarium or a waiver of registration fees to presenters.
- All presenters and co-presenters must register for the conference and pay the appropriate fee.
- Results of the proposal review process will be communicated to all submitters in mid-May.



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Presentation Cover Page

Program Title: _____

Program Format: (check all that apply)

Concurrent Sessions Round-Table Discussion Panel Poster Session

Target Audience: (check all that apply)

Private Universities Public Universities Two-Year Colleges Experienced Advisors
 Faculty Advisors New Advisors Residential Campuses Commuter Campuses
 Advising Administrators

Presenters:

Lead Presenter Name: _____ Title: _____

Serves as liaison with Conference Committee and all co-presenters (if any).

Institution: _____

Address: _____

City, State, Zip: _____

Phone (work): _____ Fax: _____

E-mail (please print clearly): _____

Co-Presenter 1

Name: _____

Title: _____

Institution: _____

Co-Presenter 2

Name: _____

Title: _____

Institution: _____

**You must be or become an OHAAA member to present (membership information will be sent with the call for Registration for the Conference). All presenters must register for the conference.*

Equipment Needs:

Presenters are **REQUIRED** to provide their own laptop computer if needed. If you have access to an LCD projector, and will need it for your presentation, you are asked to bring that as well due to rental costs.

Please check only those items that you are CERTAIN you will need:

flip chart overhead projector VCR/monitor other _____

Please E-Mail, Fax, or Mail Presentation Proposal Form (**due Friday, April 2, 2010**) to:

Dan Dakin, OHAAA President
Wright State University
180 University Hall, 3640 Colonel Glenn Hwy.
Dayton, OH 45435
Telephone: (937) 775-5750 ~ Fax: (937) 775-5762
E-mail: daniel.dakin@wright.edu

Program proposals will be reviewed by the OHAAA Executive Board. Proposals will be evaluated on the basis of clarity, timeliness, creativity, and adaptability of ideas to a variety of settings. You will be contacted by the President regarding acceptance of your proposal.